

**GREENWOOD FARM, INC.
FACILITY USE & ETIQUETTE
POLICIES & PROCEDURES**

Greenwood Farm makes every effort to provide eventing trainers and riders with a quality, well-maintained facility geared toward safety, comfort and excellent amenities for horse and rider. Providing this level of service requires not only cooperation on the part of the facility, but trainers and riders, as well.

To clearly communicate our expectations of trainers and riders when using our facility, the following policies and procedures have been adopted:

ARRIVAL:

- Riders must check in immediately upon arrival
- Riders must sign a Greenwood Farm, Inc. Release Form
- Horses must have a negative Coggins provided at check in
- Drivers must confirm where to park horse trailer and should never park in front of another trailer, thereby blocking exit. Temporary unloading near barn is allowed, however, trailer should be moved as soon as possible as a courtesy to others.
- Drivers should never park in areas marked "Do Not Park".
- Trainers or riders must remit fees prior to use of facilities.
- Trainers and riders should discuss any restrictions or changes to course with management.

SCHOOLING/HACKING:

- Trainers must maintain control of riders in their group and must follow any directives from the facility regarding use of the facilities and course.
- Trainers and riders may not use any jumps that have been designated "closed" by the facility.
- Trainers and riders should not open locked or closed gates and should never enter a pasture containing the resident horses.
- Riders should not use water troughs in resident horse pastures to prevent spread of disease.
- Trainers and riders should immediately report any problems or accidents to management.

FACILITIES:

- Stalls are available for a fee. Please do not use a stall if you have not paid for it.
- RV hookups are available for a fee. Please do not hookup if you have not paid for it.
- Please do your part to keep the facility clean.
- Please do not empty water buckets in stalls. This makes cleanup difficult for our maintenance crew.
- Never open electrical boxes.
- Never leave water running.
- Please dispose of used shavings and manure from horse stalls or trailers in designated areas only.